

# 2017-2018 In-Service Plan and Record

Teacher's Name: \_\_\_\_\_

School: \_\_\_\_\_

Teachers are required to complete five in-service days. These are paid days that are included within the 200 day teacher's contract. This in-service record is to be completed by the teacher and returned to the principal when requested. Teachers are responsible for maintaining a record and keeping all certificates related to in-services attended.

## 5 Required Days of In-Service:

		DATE	Title of In-Service Activity
Day 1	Required Attendance	8/1/17	8:00-3:00 Morning: SMHS Afternoon: Individual Schools
Day 2	Required Attendance	9/1/17	Individual Schools
Day 3	Required Attendance	10/16/17	Individual Schools
Day 4	Principal and/or Teacher		
Day 5	Principal and/or Teacher		

Teacher's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_